MIT Student High Risk Policy Waiver Application

This application must be completed if an MIT undergraduate or graduate student wishes to travel to a country or region that is listed on MIT's International Travel Risk Policy with a designated warning of high or extreme. This application should be submitted as soon as possible, but no later than 3 weeks prior to estimated departure date.

This application and all required documentation should be submitted to the High Risk Travel Review Committee. The committee will review the request and supporting materials and advise the appropriate Dean (Undergraduate Education or Graduate Education) and Chancellor for final recommendation.

Step 1: Provide signed MIT International Travel Risk Policy Acknowledgment Form for Students along with this application.

Step 2: Please answer questions below

Student Name:	**E-mail:**
Department:	**Program (If applicable):**
Department Contact:	**Exact Dates of Travel:**
Country (ies) visiting:	**City (ies) or other relevant locations w/in country:**
MIT International Travel Risk Policy Warning level:	**Date of Dept. of State or CDC Warning:**

1. **Purpose of Travel**
   - Please provide your academic rationale for travel to this particular location, and why an alternative location could not be chosen.

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2. **Itinerary Details**
   Please provide specific details of your trip including:
- What region(s) of the country will you be traveling? (Please include a map depicting the area.)
- What is your level of familiarity with this location and culture? If there has been recent unrest in the country please indicate how far that region is from where you are staying.
- Who and what are your local resources and hosts/sponsors in country?
- Identify the modes of transportation to be used.
- Accommodations: provide the specific location address or anything of particular importance. (I.e. – my hotel is across the street from the US Embassy). Also identify if your hotel provides any type of security measures?

Step 3: Review Security and Medical Information for chosen country
Please review the health, safety, and security information and advice provided for the country you are traveling to by using the U.S. Department of State and ISOS websites. Please provide a printout of this information with this application. At your request, the MIT International Safety and Security Program Manager Todd Holmes can provide support as well as set up a call with an ISOS security expert if you have any questions.

Step 4: Provide Letter of Support from Sponsoring Faculty Member, Department Head, and Dean of your School
Please have your sponsored faculty member, department head, and dean of your school provide a letter or email supporting your decision to travel to chosen country.

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Step 5: If requested, participate in meeting with Chancellor or Dean
The Chancellor or Dean may want to have a sit down meeting with you to further discuss your reasons for travel to high-risk country.

Step 6: Review Health Coverage
Please review and confirm your health plan covers travel to the designated country. Make an appointment with the MIT Medical Travel Clinic or your own primary care physician for advice, immunizations, and specialized medications to reduce health threats that can disrupt your trip.

Review the Student Study Abroad Health Insurance coverages and exclusions with the MIT Office of Insurance.

Step 7: CDC Warning (Center for Disease Control and Prevention)
If the warning comes from the CDC, please set up a meeting with the MIT Medical Travel Clinic to discuss specific details regarding the warning.

If a waiver is granted you will be required to do the following:

- Register your travel in the MIT Travel Registry, which will ask for personal and emergency contact information while in country, and contact information for trusted in-country colleagues or contacts.
- Register with Department of State Smart Traveler Enrollment Program (STEP). Non US citizens are able to register their email address in STEP to receive notifications. US Citizens should also register their passport data in STEP.
- For non-US citizens register your travel with your local embassy.
- Contact the International Safety and Security Program Manager Todd Holmes when you have arrived in, and when you have departed, the high or extreme risk area.